

REQUEST FOR REVIEW OF CHILD SUPPORT ORDER

Name

Address

City, State, Zip

Date: _____
MCNFGN: _____
Phone: _____

Please Read this information before submitting the attached request for a review. If MCN CSE is sending you this because you have requested a review, you must complete and return the attached requested form within 15 days from the date of this notice or the request will be denied. If you have any questions or need help completing this form contact the CSE office.

Child Support orders may be modified with a material change in circumstances. They may not be changed retroactively. The following may constitute a material change of circumstances, please check the appropriate box which applies to your request:

1. MCN CSE may file an action for modification of a child support action if either party requests a modification, in writing and:
 - a. There has been an increase or decrease of 15% in the combined gross income used to compute child support;
 - b. It has been three (3) years or longer since the order was established or modified;
 - c. The living arrangements of the child have changed; or
 - d. A change in the child support guidelines.

2. Either the CP or NCP may request a modification of child support any time after an entry of decree upon a showing of a material change of circumstances.

3. A Request does not guarantee a change in a child support order.

Please provide a brief explanation for your request:

I, _____, am requesting a review because:

4. I understand that:

- a. This review may result in the modification of my order and that MCN CSE will address only child support. Other non-related issues will not be advised by MCN CSE.
- b. MCN CSE will not represent me or the other party to my support order. Both parties to the support order have the right to have an attorney represent them in court or have an attorney or other person represent them in an administrative hearing.
- c. MCN CSE may use information I provide to establish, modify, or enforce child support. MCN CSE shares this information with other governmental agencies only for these purposes.
- d. MCN CSE may ask a court to modify my child support order.
- e. MCN CSE may deny my request to adjust or modify my support order if my order does not meet legal standards or CSE review requirements.
- f. If MCN CSE decides to proceed with an adjustment or modification of my support order, the adjusted or modified order is effective from the date MCN CSE files the petition in court and not the day I requested a review.
- g. **An adjustment or modification of my support order may result in an order that requires a higher or lower support amount than my current order requires.**

Print Name

Date

Signature

IV-D AGENCY USE ONLY

CSE Caseworker

Date request received